

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
Video Conference
January 19, 2021 – 5:00 p.m.**

I. Call to Order – 6:00 p.m.

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 1, 2020, and on January 14, 2021, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on January 12, 2021, posted on the District website on January 15, 2021, and sent to the Township Clerk on June 19, 2020, and on January 12, 2021.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present	Mr. Jack Fairchild
Absent	Mrs. Dria Law
Present	Mrs. Katherine Mullin
Present	Ms. Lauren Romano
Present	Dr. Mark Snyder
Present	Mr. Mark Villanueva
Present	Mr. David A. Weinstein

Present	Mrs. Caryn Shaw, Vice President
Present	Dr. Sandra Alberti, President

Present	Mr. John Comegno, Esq., Solicitor
Present	Dr. Scott McCartney, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Ms. Carole Butler, Director of Curriculum and Instruction
Present	Dr. David Tate, Director of Special Education
Present	Dr. Carolyn Gibson, Interim Director of Personnel
Present	Mr. Jeffrey Arey, Director of Instructional Technology

V. Executive Session

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. (“The Open Public Meetings Act”), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student disciplinary matters, and specifically,
 - a. Student matter

2. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,
 - a. Personnel
3. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically,
 - a. Legal matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by: Dr. Snyder Second: Mr. Weinstein Vote: Unanimous

VI. Return to Public

Moved by: Ms. Romano Second: Mr. Weinstein Vote: Unanimous

VII. Adjournment

Moved by: Ms. Romano Second: Mr. Weinstein Vote: Unanimous

Respectfully submitted,

James M. Heiser, CPA
Board Secretary

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
Video Conference
January 19, 2021 – 7:00 p.m.**

I. Call to Order – 7:02 p.m.

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 1, 2020, and on January 14, 2021, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on January 12, 2021, posted on the District website on January 15, 2021, and sent to the Township Clerk on June 19, 2020, and on January 12, 2021.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present Dr. Sandra Alberti
Present Mr. Jack Fairchild
Present Mrs. Dria Law
Present Dr. Mark Snyder
Present Mr. Mark Villanueva
Present Mr. Maurice Weeks
Present Mr. David A. Weinstein

Present Ms. Lauren Romano, Vice-President
Present Mrs. Caryn Shaw, President

Present Ms. Alicia D’Anella, Esq., Solicitor
Present Dr. Scott McCartney, Superintendent
Present Mr. James M. Heiser, Business Administrator/Board Secretary
Present Ms. Carole Butler, Director of Curriculum and Instruction
Present Dr. David Tate, Director of Special Education
Present Dr. Carolyn Gibson, Interim Director of Personnel
Present Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #21-141:

December 15, 2020 Executive Session

December 15, 2020 Regular Meeting

Moved by: Dr. Alberti

Second: Mr. Fairchild

Vote: 8 – 0, Abstain – 1
Abstention: Mr. Weeks

January 5, 2021 Reorganization Meeting

Moved by: Dr. Alberti

Second: Mr. Fairchild

Vote: 9 - 0

B. Communications

- a. Ms. Romano provided an update on Chapter 44 cost and impact on future budgets from a legislative perspective.

C. Educational Highlights –Superintendent’s Monthly Report

1. General Updates

- Mrs. Shaw thanked the District for their hard work and the community for the ability to be flexible in such a challenging time.
- Dr. McCartney reflected on the leadership of Martin Luther King, Jr.
- Retirement Recognition – Paula Kitts and Edward Wright were recognized for their retirement as well as their contributions to the District.
- COVID Update – Dr. McCartney provided a COVID update regarding current cases, contact tracing, and the remote situation for WAMS.

Mrs. Law left the meeting at 7:30 p.m.

D. Student Board Representatives

- Cara Petrycki reported on various activities at the senior level such as delivering bags and boxes of supplies and the overall transition back into school from being full remote. Ms. Petrycki updated the Board on winter athletics as well.
- Claire Hurren updated the Board on the recent Martin Luther King, Jr. assembly. Ms. Hurren thanked all those that contributed and participated in the video. Ms. Hurren provided her perspective on the transition back into school from being full remote.
- Logan Procopio provided an update on a gaming event that the sophomore class is putting together. The goal is to broadcast the event and have the community in attendance.
- Jack Brittain provided an update to the Board regarding activities at the freshman level.
- Alex Bernstein thanked the Board for inviting him to attend the meeting. Mr. Bernstein indicated that his experience on the full remote platform has been very positive and that he has been able to participate in clubs.
- Dhanush Panjarla discussed pros and cons of the full remote platform. Mr. Panjarla thanked the Board for inviting him to attend the meeting.

E. Board Committee Reports – Questions and Comments

- a. **Communications** – No report
- b. **Finance and Operations** – Mr. Weinstein updated the Board on topics discussed at the recent meeting which included food service operations results, an audit update, 21-22 budget preview, anticipated Chapter 44 costs, facilities rentals and tuition charges for 21-22.
- c. **Curriculum** – Dr. Snyder updated the Board on topics discussed at the recent meeting which included proposed English changes, an overview of compensatory education, related services, 21-22 budget requests which included additional staffing, budget development goals, technology integration specialist not being included in the budget, and remote vs. hybrid student experiences.
- d. **Policy** – No report. The next policy committee meeting is February 1st.
- e. **Ad-Hoc Committee** – Dr. Alberti provided an update to the full Board regarding the next steps for the Race and Racism Committee which includes a February 2nd Community Engagement Forum.

F. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Ms. Romano Second: Mr. Weeks Vote: 8 - 0

2. Public Comment on Agenda Items

- a. Melissa Burns of 8 Brooks Road stated that she believes we should be full remote. Ms. Burns explained that K-6 schedules are chaotic. Ms. Burns reviewed COVID numbers.
- b. Amanda Skoumbourdis of 4 Deer Crest Road stated that K-6 schedules are wildly different from the High School. Ms. Skoumbourdis reported on issues that she had related to COVID exposures.
- c. Colette McLean-Lamidi of 68 Red Leaf Road thanked the Board for including the full remote students.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein Second: Ms. Romano Vote: 8 - 0

VI. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secy.** – November, 2020 – Exhibit #21-142
- 2. **Treasurer’s Report** – September, 2020 – Exhibit #21-143
- 3. **Cafeteria Report** – November, 2020 - Exhibit #21-144

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of November, 2020 attached as Exhibit #21-145.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$9,731,839.07 attached as Exhibit #21-146.

Approval of Items 1 – 4:

Moved by: Ms. Romano Second: Dr. Snyder Vote: Unanimous

Approval of Items 5:

Moved by: Ms. Romano Second: Dr. Snyder Vote: 7 – 0, Abstain – 1
Abstention: Mr. Weinstein

VII. Recommendations of the Superintendent

A. Educational Program

1. Special Education Out-of-District Placements 2020-2021

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #21-147 for the 2020-21 school year at the locations indicated at the approved tuition rates with transportation provided.

2. Burlington County Alternative School Placement for 2020 - 2021

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #21-148 for the 2020-2021 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

3. Homeless Placements 2020 - 2021

The following homeless placement is recommended for approval.

MOTION:

I recommend that the Board approve the homeless student placement listed on Exhibit #21-149 for the 2020-2021 school year at the locations indicated and at the approved district tuition rates, where applicable.

4. Consulting Service Agreement

MOTION:

I recommend the Board approve the agreement attached as Exhibit #21-150 with Functionally Able Rehabilitation, Inc. to provide consulting services for students with an Individual Education Plan.

Approval of Items 1 – 4:

Moved by: Mr. Fairchild Second: Mr. Weinstein Vote: 8 - 0

B. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #21-151.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-152.

3. Donations

MOTION:

I recommend the Board accept the following donations:

- \$60 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

4. 2020-21 Transportation Contract Renewals Correction

MOTION:

I recommend the Board approve the corrected Transportation Contract Renewal as follows:

RENEWALS AT CPI RATE 1.7%:			
VR15	Safety	\$414.06	\$75,358.92

5. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the 2021-2022 non-resident tuition students as listed in Exhibit #21-153.

Approval of Items 1 – 5:

Moved by: Ms. Romano Second: Dr. Alberti Vote: 8 - 0

C. Employee Relations

Employment is subject to a criminal background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), required physical, S414 and Board of Education approval for the 2020-2021 school year.

1. Appointments

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Janice Bate, as a Long Term Substitute Math Teacher at the High School. Ms. Bate has a BA from Pennsylvania State University. She has been place on Column BA+15, Step 6 of the Teacher Salary Guide at a salary of \$54,607.00 prorated, effective January 20, 2021 through June 30, 2021.
- b. Erica Rager, as a Long Term Substitute English Teacher at the High School. Ms. Rager has a BA from Rowan University. She has been place on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective on or about January 20, 2021 through June 30, 2021.

Support Staff

- a. Meredith Salmon, as a Paraprofessional at the George Baker Elementary School. Ms. Salmon has been placed on Column Para AA/BS, Step 1 of the 2020-2021 Paraprofessional Salary Guide at an hourly rate of \$12.83 (6.75 hours per day) for an annual salary of \$16,408.07 prorated, effective on January 11, 2021 through June 30, 2021.
- b. Jennifer Barnes, as a Long Term Substitute Paraprofessional at the South Elementary School. Ms. Barnes has been placed on Column Para EDUC, Step 1 of the 2020-2021 Paraprofessional Salary Guide at an hourly rate of \$14.03 (6.75 hours per day) for an annual salary of \$17,614.67 prorated, effective on January 11, 2021 through June 30, 2021.
- c. Abigail Herb, as a Part Time Paraprofessional at the Upper Elementary School. Ms. Herb has been placed on Column Para, Step 1 of the 2020-2021 Paraprofessional Salary Guide at an hourly rate of \$12.03 (4 hours per day) for an annual salary of \$8,950.32 prorated, effective on or about February 1, 2021 through June 30, 2021.

- d. Sandra Shehata, as a Paraprofessional at the Upper Elementary School. Ms. Shehata has been placed on Column Para AA/BS, Step 3 of the 2020-2021 Paraprofessional Salary Guide at an hourly rate of \$13.53 (6.75 hours per day) for an annual salary of \$16,986.92 prorated, effective on or about February 1, 2021 through June 30, 2021.
- e. Christopher Sassaman, as a Head Custodian at the High School. Mr. Sassaman has been placed on Column D Step 3 of the 2020-2021 Buildings and Grounds Salary Guide at an annual salary of \$53,492.00 prorated, effective on or about February 1, 2020 through June 30, 2021.

2. Leave of Absence and Extension to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Janey Kang, as a Special Education Teacher at the George Baker Elementary School; requesting an adjustment to a paid Medical Leave of Absence December 7, 2020 through January 25, 2021; unpaid Family Medical Leave of Absence January 26, 2021 through April 27, 2021; unpaid Child Rearing Leave of Absence April 28, 2021 through June 30, 2021.
- b. Ashley Catalano, a Special Education Teacher at the Upper Elementary School, requesting an adjustment to a paid Medical Leave of Absence January 11, 2021 through March 17, 2021; unpaid Family Medical Leave of Absence March 18, 2021 through June 30, 2021.
- c. Colleen Heon, a 4th Grade Teacher at the Upper Elementary School, requesting an extension to an unpaid Family Medical Leave of Absence January 1, 2021 through January 31, 2021.
- d. Susan Littman Nichols, a 6th Grade Teacher at the Upper Elementary School, requesting an extension to a paid Medical Leave of Absence January 16, 2021 through January 29, 2021; unpaid Medical Leave of Absence January 30, 2021 through March 19, 2021.
- e. George Trauger, a 4th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence January 21, 2021 through February 1, 2021.
- f. Caisse Gore, a Language Arts Teacher at the Middle School, a paid Medical Leave of Absence January 6, 2021 through February 10, 2021.
- g. Donna Tortu, a Special Education Teacher at the High School, a paid Medical Leave of Absence January 16, 2021 through January 31, 2021.

Support Staff

- a. Barbara Barker, a Paraprofessional at the Upper Elementary School, a paid Medical Leave of Absence January 1, 2021 through February 9, 2021; unpaid Medical Leave of Absence February 10, 2021 through March 19, 2021.

- b. Mary Foley, a Paraprofessional at the Upper Elementary School, a paid absence January 11, 2021 through January 20, 2021; unpaid absence January 21, 2021 through February 17, 2021.
- c. Jessica Staub, a Paraprofessional for the Transportation Department, an unpaid Absence February 1, 2021 through February 5, 2021.

3. Change of Position

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Olivia Alvarez, a Paraprofessional at the Upper Elementary School, from 4 hours to 6.75 hours per day at an annual salary of \$17,614.67 prorated, effective January 20, 2021 through June 30, 2021.

4. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Jade Duffield, a Child Caregiver for the Extended Day Care Program, effective January 1, 2021.
- b. Suzette Letellier, a Bus Driver for the Transportation Department, effective January 23, 2021.

5. Extension of Contract

Administrative Staff

- a. Carolyn Gibson, as Interim Director of Human Resources/AAO for the District, effective January 31, 2021 through March 30, 2021.

Professional Staff

- a. Arianna Labetti, as a Long Term Substitute 4th Grade Teacher at the Upper Elementary School, effective January 19, 2021 through February 2, 2021.
- b. Catherine Wilson, as a Long Term Substitute 4th Grade Teacher at the Upper Elementary School, effective January 16, 2021 through February 2, 2021.

Support Staff

No actions recommended at this time.

6. Department Name Change

Administration/Staff

- a. From Personnel Department to Human Resources Department.
- b. From Director of Personnel to Director of Human Resources.

Professional Staff

No actions recommended at this time.

Support Staff

- a. From Personnel Intake Specialist to Human Resources Employee Specialist.

7. Retirements

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Kathie Alpert, a Science Teacher at the High School, after 22 years of service to the District, effective July 1, 2021.

Support Staff

No actions recommended at this time.

8. Substitute Rates - Exhibit #21-154

9. Substitutes - Exhibit #21-155

10. Black Seal License - Exhibit #21-156

11. Movement on the Salary Guide - Exhibit #21-157

12. Anticipated HS Athletics - Exhibit #21-158

13. Co-Curricular - Exhibit #21-159

14. Grand Conversation Presenters - Exhibit #21-160

15. Bus Referral Bonus Program - Exhibit #21-161

16. Adjustment to Transportation Hours - Exhibit #21-162

17. Practicum Intern - Exhibit #21-163

18. Professional Development Staff - Exhibit #21-164

Approval of Items 1 – 18:

Moved by: Dr. Snyder Second: Mr. Weinstein Roll Call Vote: 8 - 0

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #21-165

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
 - HS - #1

Moved by: Ms. Romano Second: Mr. Fairchild Vote: 8 - 0

IX. Informational Only

A. Enrollment Information – January 4, 2021

School	2019-2020	2020-2021
High School	1268	1292
Middle School	661	629
Upper Elementary School	917	853
Elementary School	<u>1127</u>	<u>1045</u>
Total	3973	3819

B. Old Business

a. Settlement Agreement

MOTION:

I recommend the Board approve the settlement agreement between Student #4001023 and the Moorestown Board of Education, as discussed in executive session.

Moved by: Ms. Romano Second: Dr. Alberti Vote: 8 - 0

C. New Business - none

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Alberti Second: Dr. Snyder Vote: 8 - 0

2. Public Comment - none

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein Second: Mr. Weeks Vote: 8 - 0

X. Adjournment

Moved by: Ms. Romano Second: Mr. Weinstein Vote: 8 - 0

Respectfully submitted,

James M. Heiser, CPA
Board Secretary